



TARGETING METABESITY 2021

11-14 October 2021 | Virtual & Washington DC

EXTENDING HEALTHSPAN

Poster Abstract Submission Instructions

Important Information – Submission Deadlines

1 July 2021 (early – acceptance notifications by mid-July)

1 September 2021 (late – acceptance notifications by mid-September)

- If you are submitting more than one abstract, you may submit the form separately for each poster.
- No login is required for 2021. If you need to amend an abstract that was submitted, please contact the conference organizer at metabesity@gmail.com.

Guidelines

Abstracts must be submitted in English via the abstract form ONLY. Abstracts are reviewed and scored by Metabesity 2021 organizers.

Data and information submitted in abstracts will be kept strictly confidential until the time of publication or presentation. Confidentiality is relevant in terms of patent application and what constitutes public disclosure of intellectual property. Reviewers must confirm that this information will be kept confidential until the time of publication or presentation by the authors.

It is the responsibility of the authors to ensure the accuracy of the abstract. Authors may submit abstracts of completed work or work in progress. This excludes any work that has already been presented at the national or international level. The submitting author is responsible for obtaining written consent from all authors and appropriate institutions prior to submitting an abstract.

Poster Presentation

Electronic poster information (including file type, size, title banner, content, and organization requirements) will be provided once submitting authors have been notified of abstract acceptance. At least one author of accepted poster abstracts must be present during an assigned virtual session to allow for dialogue with participants.

Registration

All presenting authors of abstracts accepted for presentation are required to register for the conference and pay any appropriate fees in accordance with the published fee schedule. **If the presenting author of accepted abstract does not register by 15 September 2021, the abstract will be automatically withdrawn from the final program.**

Publication

All abstracts will be published online at metabesity2021.org.

See the submission instructions on the following page.

Abstract Submission Process

1. Prepare Your Abstract Content

Prepare your abstract as a Word or TXT document before submitting. Your abstract must be written in English. It must be separated into the sections listed below with a **MAXIMUM of 150 words each**. **Your document should be 1 to 1.5 pages long when complete.** [Download the abstract template.](#)

- **Title** — The title should be succinct while clearly indicating the nature of the abstract submission. Please capitalize only the first word, first word after a colon, and proper names. Do not add a period at the end. **For example:** *Metabolic dysregulation in the Alzheimer brain: Challenges and opportunities*
- **Authors, listed in correct order** (First Last, Company/Institution) — do NOT include department or job title. Bold the name of the **presenting author**.
- **Background**
- **Objectives**
- **Methods**
- **Results**
- **Conclusions**
- **Acknowledgements/Funding Sources** (optional)

Please note that all author information will be published with the abstract.

2. Submit Your Abstract

- When you have prepared your abstract content, go to <https://form.jotform.com/211046266560147>. You do not need to create an account or log in.
- Type/paste the name and contact information of the PRESENTING author into the fields provided.
- Some questions/fields in the abstract form are marked “required,” and. Questions/fields marked with a red asterisk (*) are required. You will not be able to submit the form until these questions have been answered.
- Category — Please select the category that best represents the area of your submission.
- Title — Copy and paste your title into the form. This will aid our review process.
- You will be asked to confirm that the presenting author will register to attend the conference and will pay any associated registration fees.
- You will be asked to confirm that the abstract has been approved by all authors and agree to have the abstract published on the conference website prior to the conference.
- Once you have completed all fields, click the Submit button.
- If you have multiple abstracts, you must submit the form for each abstract separately.

After submitting your abstract, a confirmation email will be sent to you. The conference organizers will contact you after abstract has been reviewed.

Amending or Withdrawing a Submission

- You must contact the conference organizers at metabesity@gmail.com if you need to make changes or withdraw your abstract.

If you have any technical issues when submitting your abstract, please contact Metabesity 2021 Conference Services at mowens@custommanagement.com for assistance.